

## What measures have we put in place due to Covid-19?

- We are asking schools to book at least 2 weeks in advance of their trip so we can do the preparation we need for their visit.
- Schools must not attend if any member of their party is feeling unwell with Covid-19 symptoms
- We will ask Schools to let the museum know how their school party are travelling to the museum.
- Visits will be shorter in duration.
- We will take the name and contact details of all attending staff members from the school for the track and trace system. All adult staff attending must wear face masks in the museum.
- All contractors visiting the museum on day will have their details taken for track and trace purposes.
- Other visitors will be allowed in but their numbers will be reduced on school visit days.
- The museum has implemented a clearly sign posted one way system around the museum.
- Museum Staff and volunteers will endeavour, where possible, to keep a 2 metre distance from visiting pupils and school staff.
- All museum staff will be clearly identifiable and will wear visors or masks in public spaces.
- We have hand sanitiser stations available throughout the museum.
- Object handling and dressing up activities have been temporarily removed from our programme and from our museum floor.
- Activities removed from onsite sessions will be covered via a zoom conference with the pupils prior to their visit.
- If weather permits then some sessions may take place outside at the memorial wall.
- Children will not require pencils or paper on the trip but teachers will be given an information pack on arrival.
- Any shared items will be cleaned between bubble groups.
- School workshops will be designed, to keep class bubbles apart during their visit.
- Visiting schools will have their own designated toilet block during their visit.
- Additional cleaning will take place before and after use of these areas.
- There will be additional cleaning taking place throughout the day of contact surfaces such as handrails, door handles and interactives.
- If schools stay for a lunch period they will have sole use of the Learning room for this and extra hygiene measures will be put in place.
- If the weather permits the doors of the Learning Room can remain open during sessions
- Schools, if they need to, can enter and exit the museum through different doors.
- Activity bags to take home are currently included in the price of the trip
- We regret that the outdoor play area will not be available for use by school parties at this time.
- In the event of a fire our procedures remain the same. Teachers and museum staff will lead their pupils out of the nearest Fire exist and stand in their bubble classes by the green flag in the car park. There is adequate room for social distancing in this location. Please do not re-enter the building until a member of museum staff has told you it is safe to do so.
- The Workshop has been designated as a waiting area for a child or staff member should they develop Covid-19 symptoms during their visit.