



**Volunteer Title: 'Pop up Museum' and Outreach helper**

**Reports to: Outreach & Engagement Officer & Volunteering Manager**

**General Responsibilities:**

- **Support and assist with handling sessions with a variety and range of community groups through outreach sessions** to spark conversation and reminiscence at venues across the area.
- **Support and assist with taking the museum out on the road to big 'Pop up' museum roadshow events across the local area through family friendly activities**
- **Support and assist with promoting and raising awareness of the museum, its collections and stories during led handling sessions and pop up museum events**
- **Support and assist with the Young Eagles youth group sessions** run in partnership with the Army Welfare Service on a monthly basis at the museum and at their venue held on Friday evenings.

**Essential Skills:**

- Willingness to work with a broad range of people from different backgrounds and ages
- Excellent team player
- Adaptable
- Experience of presenting information to a group in fun, relevant and engaging ways
- Good timekeeping
- Stamina to deliver activities for the required amount of time
- Outgoing personality
- Friendly manner
- Excellent communication skills
- Passion for museums, heritage and working within or with the local community
- You enjoy interacting with the public, families and the wider community
- You are passionate about bring stories to life
- You have the ability to build instant rapport with visitors and community alike

**Desired Attributes:**

- Experience of working with people of different ages and abilities.
- Experience of working in museums or the heritage sector and the community
- Clean driving licence
- Experience of presenting information to small groups in fun and engaging ways
- Teaching experience

- Working with community groups and audiences (i.e. older peoples groups, youth groups, families, people of different ages)

**Rewards:**

- Induction, training and support from the Outreach & Engagement Officer
- Opportunity to develop new skills and meet new people
- The knowledge that you are making a significant difference to the Army Flying Museum
- 20% discount in the Museum Shop and Cafe
- Working with the local community (individuals and groups).

Volunteer Hours: between 9.30am to 2.30 pm (Monday to Friday) with some weekend working (sometimes on Saturdays), but this may vary depending on the number of outreach sessions and pop up events (the number of these will vary throughout the year).

This position is of a voluntary nature and your availability for undertaking the role will be agreed in advance with your supervisor. Ideally you should be able to commit to an ongoing weekly/monthly agreement.

**All these arrangements are binding in honour only and not intended to be legally binding.**